

NATIONAL Co-OPERATIVE COLLEGE

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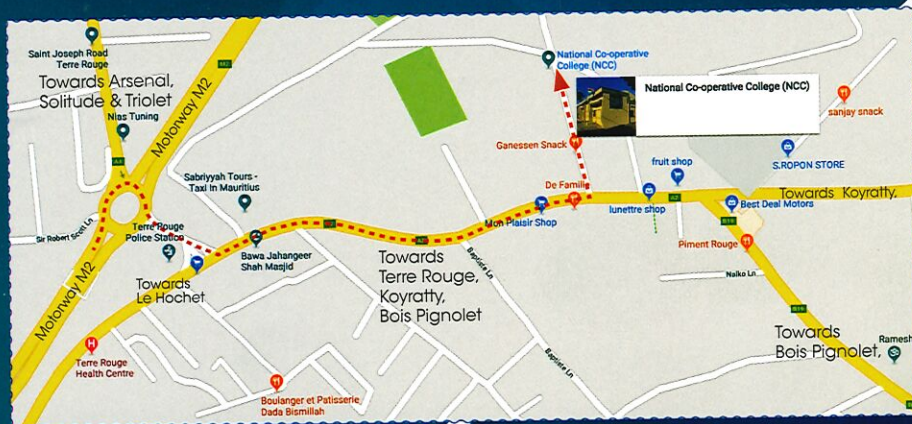
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further
information,
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Contact Us



NATIONAL Co-OPERATIVE COLLEGE



TRAINING PROGRAMMES

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Duration

- The programme is of 1000 hours duration on a part-time basis with a minimum of 12 hours lecture per week.

Modules Covered

1. Concept and philosophy of Cooperation
2. Managing a Cooperative Enterprise
3. Cooperative Law and Practice in Mauritius
4. Cooperative Book-keeping and Accountancy
5. Financial Management in Cooperatives
6. Marketing and Customer Care
7. Computer Awareness and Applications
8. Leadership and Communication in Cooperatives
9. Study Visits

Entry Requirements:

- a) Priority will be given to members of cooperative societies possessing a Certificate in Cooperative Management awarded by the National Co-operative College.
- b) Unemployed persons holding a Cambridge Higher School Certificate or an equivalent qualification acceptable to NCC may also be considered.

ESTABLISHMENT OF THE COLLEGE

Section 103 of the Cooperatives Act 2016 provides for the establishment of the National Co-operative College.

It is a body corporate and essentially a training institution that operates under the Ministry of Business, Enterprise and Cooperatives.

Cooperatives being people-centered and membership-based business organisations, education and training is admittedly instrumental and critical for building the capacity of the cooperators and improving the operational efficiency of their business.

NCC is thus the key training and capacity-building institution of the local cooperative movement which encompasses over 90,000 members grouped into nearly 1200 registered cooperative societies island-wide.

Vision and Mission Statements

Vision

- To be the centre of excellence in capacity-building for cooperative entrepreneurship.

Mission

- To promote, through research, education and training, the use of the cooperative set up as a viable form of organization;
- Provision of quality and recognised human resource development programmes for the benefit of cooperative societies and cooperative entrepreneurs;
- Benchmarking training activities of NCC against best available training methodology and practices;
- Regular assessment and monitoring of training needs for existing and potential stakeholders.

OBJECTS OF NCC

As per Section 104 of the Cooperatives Act 2016 the objects of the College are to:

- a) Provide facilities and engage in research and training for the promotion and development of co-operative entrepreneurship, philosophy, principles and values;
- b) Act as a centre for the consolidation and development of the co-operative movement through education and training and for the exchange of information in the field of co-operatives;
- c) Promote and develop capacity building through entrepreneurship and business leadership.

Functions of NCC

As per section 105 of the Cooperatives Act 2016, among others, NCC can organise and conduct examinations and award Certificates on its own or in collaboration with other educational institutions.

It can also provide consultancy and advisory services in the field of cooperatives.

Programmes of NCC (Non-Award)

The National Co-operative College is a MQA-approved training institution and adopts a multi-pronged training strategy that targets primarily the stakeholders of the cooperative movement both in Mauritius and Rodrigues while at the same time promotes the potential of cooperative entrepreneurship to unemployed persons, students of secondary and tertiary educational institutions and the public at large.

- b) Unemployed youth possessing secondary education qualifications may also be accepted;
- c) Mature candidates having at least 3 years' experience in Cooperative Business may also be considered.

B. Diploma in Cooperative Business Management

The Diploma in Cooperative Business Management aims at infusing a new dynamism into the Mauritian Co-operative Movement and give it a new dimension through professional management.

It targets mainly cooperative leaders/entrepreneurs who are already holders of a Certificate in Co-operative Management. However, unemployed persons who are holders of academic qualifications acceptable to NCC may also be considered.

Course Objectives

- To impart a thorough insight of the concept of cooperatives to participants and enable them to use the cooperative model as a way of becoming entrepreneur;
- To enhance managerial knowledge and skills of participants with a view to enabling them to manage their cooperative concern in an effective and efficient manner;
- To expose participants to the potential of cooperatives as an alternative way of doing business.



A. Certificate in Cooperative Management

This course is designed primarily for people already in cooperatives but also caters for unemployed persons who are potential cooperative entrepreneurs.

Course Objectives

- To expose participants to the potential of cooperatives as an alternative way of doing business;
- To enhance their managerial knowledge and skills with a view to enable them to manage their cooperative concern in an effective and efficient manner.

Duration

- The programme is of 192 hours duration on a part-time basis, spread over 4 months.

Modules covered

Term 1: 96 Hours / 8 weeks

1. Concept of Cooperation - Principles and Values
2. Managing a Cooperative Enterprise
3. Cooperative Law and Practice

Term 2: 96 hours / 8 weeks

1. Cooperative Book-keeping and Accountancy
2. Computer Awareness and Applications
3. Writing a Business Plan

Entry Requirements

- a) Participants should be members of a cooperative society for at least 3 years and have knowledge of both written and spoken English. Preference will be given to candidates having post-secondary academic qualifications;

It offers the following programmes:

A) Training for Cooperators/Entrepreneurs

- Basic Computer Applications and Internet Skills for Cooperators
- Book-keeping and Accountancy for Cooperatives
- Communication and Leadership in Cooperatives
- Cooperative Law and Practice
- Cooperative Management and Administration
- Costing and Budgeting for Cooperatives
- Financial Management in Cooperatives
- Good Governance and Best Practices in Cooperatives
- Import and Export Procedures in Cooperatives
- Internal Control in Cooperatives
- Leadership Development Programme
- Quality Control and Management in Cooperatives
- Cooperative Risk Management
- Marketing and Customer Care in Cooperatives
- Business Plan and Project Management in Cooperatives

B) Training Programmes for unemployed persons (25 hours)

Co-operative Entrepreneurship Development Programme.

This is a 5 full-day course and covers the following subjects:

- Agro-processing
- Ayurvedic Massage Therapy
- Beauty Care, Hairdressing & Henna Application
- Concept of Cooperatives & Entrepreneurship
- Cooperative Law & Practice
- Management of a cooperative enterprise
- Domestic Cleaning
- Eco-bag Making

- Fancy Jewellery and Floral Decoration
- Fashion Design
- Footwear
- Fusion Cuisine
- Glass Painting
- Good Governance and Best Practices
- Interior Decoration
- Marketing and Customer Care
- Pastry
- Writing a simple Business Plan

C) Vocational Training to support entrepreneurship (36 hours)

- Ayurvedic Massage Therapy (Elementary & Advance)
- Beauty Care, Hairdressing and Henna Application (Elementary & Advance)
- Candle making & carving
- Catering & Hospitality
- Domestic Cleaning
- Bag Making (Elementary & Advance)
- Fancy Jewellery (Elementary & Advance)
- Fashion Design
- Floral Decoration (Elementary & Advance)
- Food Preservation and Desserts
- Footwear/Leather Craft
- Fusion Cuisine (Elementary & Advance)
- Garment Making (Elementary & Advance)
- Glass Painting & Pyrogravure (Elementary & Advance)
- Handicraft
- Housekeeping
- Interior Decoration/ Home Decoration
- Jute Craft/ Fibre Craft
- Macramé Making

- Madhubani Art
- Paper Craft
- Pastry (Elementary & Advance)
- Textile Recycle Craft
- Advance Creative Home Design

D) Sensitization/Awareness Programmes on Cooperative Entrepreneurship (Half-Day)

- Secondary School Students
- Unemployed Youth and Women
- Public at Large

E) Collaborative Training (FAREI)

- Training in MauriGAP Standards
- Training in Bio/Organic Farming
- Training in Agro-processing
- Awareness Programme on Hydroponic Production

F) Training Programme for Youth

Cooperative Youth Development Programme (Half-Day)

- Cooperative Principles & Values
- Leadership & Communication
- Business Plan
- Cooperative Law and Practice

Award Programmes by NCC

Hand in hand with the non-award courses, NCC will run 2 MQA-approved Award courses.

These courses are:

- A. Certificate in Cooperative Management
- B. Diploma in Cooperative Business Management